



**Van Buren County SAFE Coalition**  
**February Meeting Minutes**  
**Location: VBCH Community Services Center**  
**Tuesday, February 20, 2018**  
**9:00 a.m.**

Meeting called to order by Melissa Daugherty at 9:00 a.m.

**Members Present:** Carol Burnside – Other Organization, Melissa Daugherty – Healthcare/Other Organization/Parent, Nancy Dewes – Behavioral Health, Heaven Johnson – Other Organization, Ginger Knisley – Other Organization, Kris Rankin – IPFS Coordinator/Parent

**January Meeting Minutes approved by:** Ginger Knisley **Second:** Nancy Dewes

**Topic:** Iowa Partnerships for Success Work Time

- Alcohol Restrictions at Community Events at Privately Owned Facilities
  - Kris shared that with the help of another IPFS Coordinator and the Coalition Board she had developed a script for a Fiver Ad to be developed to use to promote Alcohol Restrictions at Community Events at Privately Owned Facilities and for Public Places. She asked the members present to review it and give her suggestions for changes.
  - Ginger suggested on the third point to detail that it is Van Buren County Data.
  - Kris said she will begin to work with the Fiver Company in March on developing the ad and will work with the coalition board on edits when she receives the rough draft. When it is completed she will share it with the coalition to begin using with community members to promote the alcohol restriction policies in private facilities and public place.
  - Kris shared that coalition members have not had contact with any of the facilities during the past month. They are still working on reaching out to them to work with them to develop policies. That work will continue in March.
- Alcohol Use Restrictions in Public Places:
  - Lisa Plecker and Kris will be meeting with the City Councils in Birmingham, Stockport, Milton and Bonaparte in March to ask if they are interested in implementing Alcohol Restriction Policies for their public places.
  - Kris will be in contact with Farmington, Cantril and Keosauqua to see if they would like to discuss it more with a coalition member present to answer questions.
  - Ginger suggested that during conversations at coffee/doughnut gatherings that already are happening in the community asking for public opinion on the idea of alcohol restrictions for community events. She commented that this would allow the coalition members to take that information back to city councils and facility owners for motivation to implement policies. Melissa shared that it would take the right person to do this.
  - Heaven offered that doing a Facebook Poll might be an option too to collect information. Kris's concern was that not enough community members involved in the coalition Facebook page. Melissa shared that a lot of older people are not involved with Facebook too. She did say both ideas are good ones. Ginger suggested that Lee would be a good one to do the coffee conversations.
- Life Skills Training Curriculum – Update:
  - Kris shared that the first group of 8<sup>th</sup> grade students will complete the curriculum on March 2, 2018 and the next group will begin on March 5, 2018. Things continue to go well and the program is being presented with fidelity in that all of the lessons are being taught and completed. Also the pre and post surveys are being completed by all of the students in the classes. The kids are still responding well too.
  - One concern is that the teacher is having back surgery on March 15<sup>th</sup>. Kris will be speaking with her this week to make sure the classes/lessons will be taught by the teacher or Kris if need be to get them all in.
  - The new Prescription Drug Unit will be utilized with all of the 8<sup>th</sup> grade students this year too.
- IPFS Media Campaign – Update:
  - It continues to be present in the Van Buren County High School, the Van Buren County Hospital and Clinics, and in the local libraries.
  - The coalition staff continues to share on the coalition Facebook pages, coalition blog and coalition website.
  - The youth coordinators are working with the youth to disseminate the media campaign on other social media such as Snapchat and Instagram.
  - Kris will be working to order new posters to share with the community to replace the old ones – just to have something new to catch people's attention.

- Social Host Ordinance
  - Kris shared there is a fiver script and three point document to share with community members in everyone's packets to review for edits/changes. There were no edits or changes.
  - Kris shared that she is working with Kitty Bogle and the Great Day Café for their meeting space to schedule the trainings that are in the Action Plan. Everyone agreed that sounded good.
- What is Cultural Competence?
  - Kris shared information on what Cultural Competence is pertaining to the prevention work the coalition does in the county. There was a document in everyone's packets.
- Trainings this year:
  - Kris offered that there are funds to take coalition members to the upcoming Governor's Conference on Substance Abuse and the Quarterly AC4C Retreats. She will be emailing out information on what to expect from these trainings/events.
  - Kris shared that the coalition's evaluator, Epiphany Community Services, offers free webinars and any coalition member is welcome to attend these webinars. There is a list of them in the meeting packets. If you need help registering for one of these please contact Kris. The REACH Trainings are about the evaluation system the coalition uses to track their data and information on work that is being done by the coalition members and staff. The other trainings are on topics relevant to coalition work and are beneficial for all coalition members. The webinars are one hour long.

**ACTION STEP: Move forward with the next steps for each strategy, build coalition capacity, have coalition members attend trainings**

**By Whom: Coalition Members**

**By When: March 20, 2018**

**Topic: Community Partnership Grant Update**

- Melissa shared that the RFA is due to the state soon. This is the last year of a five year cycle. The two goals that are possibly going to be written into the grant are:
  - Coalition development and participation in the work for the grant. This would address involving the adult coalition members in meetings and strategies for the grant.
  - The other goal that Melissa is looking at is the youth piece and developing that group. This would include building up the YLC group due to the increase in tobacco violations at the school.
  - Other strategies will include promoting Quit Line Iowa, other policies, etc.
  - Melissa will be the contract administrator and then will divide the rest of the work with Amanda Payne.
- For the rest of this grant year the focus will be on the written tobacco free policies at local baseball fields.
- Melissa shared report from the state about pregnant women who smoked and if they quit or not while they were pregnant. Van Buren County is higher in the rates for those who smoke, but have a high rate that quit while pregnant than other counties in the state. So it is a good and bad report. There was discussion that it would be good to start educating women on the dangers of smoking while pregnant.

**ACTION STEP: Work with the city councils to implement written ordinances & Complete the new RFA for the 2018-19 Fiscal Year**

**By Whom: Melissa Daugherty and Amanda Payne**

**By When: June, 2018**

**Topic: Community Grants Report**

- Community Foundation Grant of Van Buren County
  - Received \$4000 to purchase ID Scanners for Local Merchants and the Coalition for Community Event Rentals.
  - The ID Scanners were ordered and delivered as planned to two businesses. The coalition also now has four new scanners to lease for community events.
  - There are five other merchants that have the old scanners too. Tillie's, T&C, Bonaparte Bar, Pam's Place and First Street Grille.
  - Circle B, Dollar General, Boyd Grocery, Birmingham Jet Stop, Bonaparte Jet Stop, and Milton Jet Stop all have the ID Scanners built into their cash registers too.
  - For the 2018-19 Fiscal Year the coalition will be applying for this grant to fund taking two youth to a national prevention conference.
- Van Buren County Foundation Grant
  - Received \$1500 for the 2017-18 grant year to produce two coalition newsletters.
  - The next newsletter will be mailed the last week of February.
  - For the 2018-19 Fiscal Year the coalition will be applying for this grant to continue funding the newsletter.

- Kris suggested that the coalition may want to apply for the Alliant Grant or do fund raising to supplement the Community Foundation Grant to take the youth to the national training if they do not cover the full amount for trip.

**ACTION STEP:** Apply for the two grants and Mail the newsletter. (Not completed during IPFS Grant time.)

**By Whom:** Kris Rankin

**By When:** March 20, 2018

**Topic:** Youth Leadership Council Update

- The 7<sup>th</sup> Grade students will be doing Peer Teaching, Media Advocacy and Posters for Kick Butts Day in March.
- The 8<sup>th</sup> Grade students are working on plans for Alcohol Awareness Month in April.
- This year the youth are going to go to Adventureland at the end of April or beginning of May. The students will pay for their discounted tickets and food and the group has enough money in their activity account to pay for a bus.
- The ISTEP Summit is April 17<sup>th</sup> and the youth leaders are working to take 8<sup>th</sup> grade and High School YLC members to this event.
- Kris explained that the youth leaders meet with the High School students once a month at 3:10 during the Guided Studies time and then once a month during Activity Period which is during the school day. This is allowing for more involvement with the High School students.
- The High School students are working on Peer Teaching, Alcohol in Public Places – kids attending the city council meetings with Lisa and Kris, and the promotion of the Social Host Ordinance. Four of them are going to the AC4C Day on the Hill to address the dangers of underage drinking with the State Legislators tomorrow.
- Melissa would like to include students in the tobacco policy work with the city councils. This is hard to do with their schedules and some of them working too.
- The youth leaders are working on how to build up the high school group the rest of this year and next year. The average number involved in meetings and activities is four.

**ACTION STEP:** None

**Topic:** Rx Take Back Event – April 28, 2018 – Van Buren County Sheriff’s Office – 10:00 am – 2:00 pm

- The DEA is hosting the Rx Take Back Event again. It will be hosted utilizing the permanent drop box at the Van Buren County Sheriff’s Office again this round. Coalition staff will make sure to develop posters and get the word out electronically to community members again. The staff will make sure that the drug store has the stickers promoting the permanent drop box and that they will have the posters as well.

**ACTION STEP:** Promote the Event. (Not completed during IPFS Grant time.)

**By Whom:** Kris Rankin

**By When:** April 28, 2018

**Topic:** Other Business

- Kris shared that there is a copy of the Coalition Newsletter in everyone’s packet.
- There was a discussion about the upcoming Connections Matter Training and Resilience Movie. It has been shared in the newspaper and through social media. Kris encouraged everyone to register with Julie Dalrymple so that they will not cancel them. Ginger shared that locally there are people that can present the training and movie if the Child Abuse Prevention Council wanted to organize some of these events themselves.
- There was a discussion on the Resilience Symposium coming up too in Ottumwa. There is a communication issue about upcoming trainings.
- Kris shared the updated 2017 Law Enforcement data. It was in the meeting packet. There is not a whole lot of change this round.
- Carol from River Hills was there to introduce herself and their program for Title 10 for Family Planning in Ottumwa, Richland and Centerville. She would like to attend community events to promote their services. They cover 10 counties.

**Next Coalition Meeting:** Tuesday, March 20, 2018 at 9:00 a.m. at the Van Buren County Hospital’s Community Services Center Conference Room.

**Meeting Adjourned:** At 10:00 a.m.

\*Meeting minutes are only a summary of the meeting.